

Southern Dunes Golf Front Villa

BOOKING FORM

Please complete in CAPITAL LETTERS

PARTY LEADER'S DETAILS

Title:

Email address:

First Name:

Surname:

Address:

Post Code:

Telephone: (Daytime)

Telephone: (Evening)

Total number of people in party: (max 8):

OTHER PARTY MEMBERS' DETAILS

Names:

If under 21 please
include age

1

2

3

4

5

6

7

BOOKING DETAILS

Date of arrival:

Date of departure:

(Earliest access is 4.00pm)

(Check out is by 10.30am)

Est time of arrival:

Do you require a Cot? YES/NO

Do you require a High Chair? YES/NO

Do you require pool heating? YES/NO

(Pool heating is available at a cost of £119.00 / \$161.00 per week)

PLEASE NOTE: Pets are not allowed and smoking is not permitted in the villa.

continued over

PAYMENT DETAILS

Deposit payable at time of booking (non refundable) £150pw/\$220pw*	£ \$
Balance (payable 8 weeks prior to arrival date)	£ \$
Total Rental Cost	£ \$
Refundable Security Deposit (payable 8 weeks prior to arrival date)**	£ 150 \$ 220

*If your booking is not for an exact number of weeks please calculate the deposit at a rate of £22/\$30 per day.

** See Terms & Conditions for details on the security deposit.

When returning this form, please include your deposit to secure your booking.

Payments can be made by **personal cheque** (payable to Helen Sime) or by bank transfer or Paypal. Let us know if you would like to pay using either of these methods. You must cover any bank or Paypal charges, so we receive the full amount due.

If booking within 8 weeks of your arrival date, the full amount is payable at the time of booking, together with a separate personal cheque for the refundable security deposit of £150.00/\$220.00.

I have read understood and accept, on behalf of all members in my party, the Terms & Conditions and agree to be bound by them. I confirm that I am over 21 years of age.

Signed: Date:

Please print, sign and date the Booking Form and return to

Mrs H Sime,
4 Dalhousie Crescent
Eskbank
Midlothian
EH22 3DP
United Kingdom

Southern Dunes Golf Front Villa

IT IS STRONGLY RECOMMENDED THAT GUESTS TAKE OUT ADEQUATE HOLIDAY INSURANCE TO COVER CANCELLATION FEES AND ANY OTHER LOSSES, WHICH MAY OCCUR.

TERMS & CONDITIONS

The signing of the attached Booking Form constitutes acceptance of these terms and conditions by the party leader and other guests.

Please ensure you read and understand the following terms and conditions. If you have any queries, please do not hesitate to contact us (hereafter called the Owner) for clarification before you sign the Booking Form.

Whilst we reserve the right to increase or decrease accommodation prices at any time, we will confirm to you the current prices at the time of booking. As soon as you have confirmed your booking and paid your deposit, the cost of the rental is guaranteed against any further increase.

Your holiday home rental includes the following:

- accommodation as booked,
- utilities,
- local calls,
- 24 hours Assistance from our management company.

Your holiday home rental does **not** include the following

- Flights,
- Car Hire,
- Holiday Insurance,
- Pool Heating (unless agreed and charged for separately),
- Long Distance Calls.

1. Bookings are valid after:

- a) the booking form has been completed and signed and received by the owner and
- b) the appropriate deposit has been paid and
- c) the booking has been confirmed in writing by the owner to the party leader.

2. The person who signs the Booking Form (the 'party leader') certifies that he or she is authorised to agree to the Booking Terms & Conditions on behalf of all persons included on the Booking Form, including those substituted or added at a later date. The signatory must be a member of the party occupying the property and must be 21 years or over. Bookings cannot be accepted from parties of young people under 21 years of age.

3. A deposit of £150 or \$220 per week must accompany all bookings, which is non-refundable. Upon clearance of the cheque payment, the booking will be confirmed.

The balance must be paid 8 weeks prior to the commencement of the holiday along with a separate Security Deposit of £150/ \$220.

The Security Deposit should be sent as a separate cheque (or included with final payment) and will be returned to the party leader within 21 days of departure from the villa, as long as the villa is left in good condition and no damage or loss is reported by the Management Company. If damage is reported that cost in excess of £150/ \$220, we reserve the right to claim this, additionally, from the party leader named on the booking form.

We reserve the right to treat the booking as cancelled if we do not receive the balance by the due date. Any cancellation charges, which are detailed below, will then apply.

In the event of a cheque not being honoured by the bank on which it is drawn, we will make a charge of £20/\$30 to cover the bank charges and our administration costs.

4. If the party leader wishes to cancel the booking after it has been confirmed as booked, he or she should advise the owner immediately by telephone and/or in writing by email or letter. The Owner shall be entitled to retain all payments made except the Security Deposit and to recover, if not already paid, the balance of the hiring charge as follows:

Within 8 weeks of the villa arrival date – 100% of the rental charge

More than 8 weeks from the villa arrival date – the full deposit

5. Once a booking has been made, any changes to the booking must be agreed in writing with the Owner. This includes (but is not limited to) additional guests, changes to guest names, early / late check in or check out and removal of pool heat. In some cases, an additional cost may be levied at the Owner's discretion.

6. In the unlikely event that circumstances beyond the Owner's control necessitate the cancellation of rental arrangements, the Owner reserves the right to cancel any bookings at any time and will only be liable to refund monies already paid by the party leader. Furthermore, the Owner cannot guarantee that all the facilities in their brochure or website will be available.

7. The party leader agrees to pay the full cost of any breakage's, losses or damage to the property (the Owner's Management Company will be sole arbitrators on cause of damage or loss) and additionally:

- To take good care of the property and leave it in a clean and tidy condition at the end of the holiday.
- To report any damage, loss, problem or concern **immediately it is discovered** to the Owner's Management Company in Florida. Failure to do so will make any subsequent claim invalid.
- To permit the Owner or their Agents reasonable access to the property to carry out any maintenance if necessary.
- Not to sublet or share the property except with persons nominated on the Booking Form.

8. No liability is accepted by the Owner for loss of main services or failure of appliances, nor for the consequences of the actions or omissions of persons who may control supply of mains, nor any actions taken in the vicinity of the property by any authority over which there is no control by the Owner.

9. The property will be available after 4pm on the day of arrival and must be vacated by 10.30am on the day of departure. Failure to comply with this may result in extra rental charges, which the party leader agrees to pay. The owner will however attempt to be as flexible as possible if there are no back-to-back bookings. Early entry and/or late checkout may be pre-agreed with the owner, at additional cost.

10. The Owner does not accept any liability for injury, damage or loss caused by any reason or for any claim made as a result of this booking and/or the subsequent holiday. All guests are responsible for taking out any adequate insurance to cover all risks. This waiver is also applicable to people visiting the property as guests of the Guest(s).

11. The Owner does not accept any liability for injury, damage or loss caused, or for any such claim by a third party as a consequence of actions by the Guest(s) and any other people occupying the property during the period of the rental.

12. An additional fee will be levied if the Guest(s) requires the pool heating during their stay. Guests may use the swimming pool at their own risk. They should always observe the safety rules listed in the information book held in the home and/or observe the pool safety notices displayed in the pool area.

13. Pool heating will be switched on, on the day ordered/arrival and may take some time to heat the pool to optimum temperature. Having ordered pool heating, the Owner is not responsible for the weather and, if it's warmer than expected, pool heating still has to be paid for.

14. The heater is a mechanical device, as with any mechanical device it can be subject to electrical/ mechanical failure. If such an occurrence was to happen, every effort will be made to repair the heater. If the Guest has paid for pool heating, then we shall refund only the days you are without pool heating. We cannot and will not refund for anything that has not been paid for.

15. The pool/spa is cleaned and chemically balanced every week for your safety and comfort however on rare occasions it may be necessary to apply extra chemicals to the pool to maintain safe and correct chemical levels. Should this occur during your stay it may be necessary for you to be out of the pool for a period of 12-24 hours for safety reasons.

16. As Owners of the property, we, our servants or agents, will not be liable for any loss or delay occasioned by any of the following: strikes, riots, political unrest, war or the threat of war, terrorist activities, industrial disputes, fire, flood, technical/weather problems to transport, aircraft, closure of airports, or any other event beyond the Owner's control.

17. Aircraft captains are legally entitled to deny boarding to any passenger who presents themselves at the aircraft in an unacceptable state due to influence of drink or drugs. Any passenger so doing will be deemed as having given notice of his/her cancellation of the booking at that time and aforementioned cancellation charges will apply.

18. The maximum occupancy is 10 persons, which is determined by the authorities within strict guidelines for fire safety. Please note that contravention of the above will render your booking void, all monies paid will be forfeited and you will be asked to leave the villa immediately without further compensation.

19. Strictly no pets or smoking are allowed in the villa at anytime. Please note that contravention of the above will render your booking void and all monies will be forfeited.

20. Our villa is situated in a quiet residential area consisting of both rental homes and US Families. It is a condition of the rental that you should be considerate in your behaviour and keep noise levels to a reasonable level so as not disturb our neighbours.

21. There is a manual in the villa provided by our management company. Please take time *on arrival* to read this, as it will contain relevant information for your stay in our villas. Failure to comply with certain requirements as laid out in the manual may result in charges being made against the security deposit.

22. Complaints procedure: We sincerely hope you do not have any! But in the unlikely event that you wish to register a complaint during your holiday, contact the Property Management Company immediately and follow this up in writing by email or letter. Give a copy to them and send us a copy on your return. Unfortunately, we are not always able to control the components of your rented accommodation and it is possible that an advertised facility may be withdrawn or changed due to circumstances beyond our control and for which we cannot accept liability.